

MEETING MINUTES
September 18, 2003 Prevailing Wage Advisory Committee

Attendees:

1. **Prevailing Wage Advisory Committee Members.** Kathleen Garrity (Associated Builders and Contractors), Rick Slunaker (Associated General Contractors), Chuck Moser (Grant County PUD) David Johnson, attending for Roger Boatwright (Building Trades Council), Jim Justin (Association of Washington Cities), Randy Dubigk and Jeff Carpenter (Department of Transportation), Dan Taylor attending for Allan Darr (IUOE Local 302).

2. **L & I Staff.** Patrick Woods, Rich Ervin, Cindy Hanson, Mike Ratko, Josh Swanson

3. **Other Participants.** Miriam Israel Moses, Dick Springer, Paul Ingham, Ron Roberts and Earl Smith.

Agenda Item	Discussion	Action	Due Date
Review and Approve Minutes from last meeting	<p>The June 19, 2003 Meeting Minutes were approved.</p> <p>Patrick Woods, Assistant Director, welcomed everyone. Patrick informed the members that he and Josh would be attending a hearing later in the day regarding various transportation-related legislation, which required apprenticeship and prevailing wage reports. He wanted to credit all participants for supporting and assisting the department in its efforts during the previous legislative session in regards to prevailing wage issues; specifically transportation legislation (Senate Bill 5248). He also thanked Rick Slunaker and Roger Boatwright for their participation in the Industrial Statistician interviews.</p> <p>Committee members requested a status of the meeting that was to be scheduled with Patrick Woods and Paul Trause, Director, to discuss legislative mandates, the \$100,000.00 appropriation and how</p>	<p>Meeting to be scheduled with Director and Rodger</p>	

	<p>best to address these issues given the programs current fiscal situation. Rich explained that if the members still wanted to meet with the Director a meeting would be scheduled; however, with respect to spending the \$100,000.00 appropriation, the Director agreed with the Committee's position on spending the appropriation on outreach, workshops and training for the remainder of the fiscal year.</p> <p>The Committee felt that it is imperative that the Director and the Legislature understand that the Legislature has created an unrealistic expectation for the Department in meeting the legislative mandates without providing the necessary resources.</p> <p>The members still expressed an interest in meeting with the Director prior to the legislative session. Patrick said that a meeting would be scheduled and that he would also relay the Committee's position later that day at the legislative hearing.</p> <p>A question was asked whether the Department had submitted agency-request legislation addressing the 30% revenue transfer and whether it would become executive request legislation. Patrick explained that the Governor's office was reviewing the legislation but the department has no control over whether legislation becomes executive request.</p> <p>A question was asked whether part of the \$100,000.00 appropriation would include providing computer hardware for use by contractors in</p>	<p>Boatwright and Rick Slunaker to discuss Budget Performance Mandates</p>	
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	<p>the department's field offices. Rich explained that he has been given authority to proceed with a pilot in one or two regional offices, and that a public agency has expressed interest in participating in the pilot program.</p>	<p>Meeting is scheduled October 28, 2003, to further discuss this issue w/ Department staff.</p>	
<p>Updates: -Budget -Legislation Dept Proposed 2003 Assessment Report -Income & Expense Statement</p>	<p>Mike Ratko distributed a handout for the committee's review reflecting expenditures, revenues, revenue variance and fund balance for Fiscal Year 2003.</p> <p>There were questions and discussion on actual v. projected revenues and how revenues are projected. Mike explained that for the most part projections are based on the previous two-year history; Intent/Affidavit activity and information gathered from Dodge reports on construction activity. It was suggested that he might also utilize and review local government spending, the capital budget and transportation budget.</p> <p>In answer to a question, Mike explained that the department generally looks at maintaining a six-month reserve.</p> <p>Josh reviewed the five department request legislation proposals involving Specialty Compliance Division. One each for Boiler, FAS and Elevators and two affecting Prevailing Wage; one involving the 30% revenue transfer and one involving Apprenticeship Utilization requirements consistent with the Governor's Executive Order (00-01). He said the Department would probably know by late October or</p>		

	<p>November if these proposals will move forward.</p> <p>Josh reported that the Department would be meeting with representatives from U of W, General Administration and Chuck Moser on September 23rd to discuss the Job Order Contracting legislation and the department's proposed WAC rule.</p> <p>The 2003 Legislative Assessment report was discussed. Josh requested additional feedback and extended a two week comment period. The reports language addressing Stratified Random Sampling was discussed at length. The department agreed to review the language from the initial draft to more accurately reflect its position/discussion that was provided to the Legislature this past session on a bill relating to stratified random sampling. Josh suggested that attachment(s) with comments or language be added to the report that would reflect the Committee's position on the use of Stratified Random Sampling. The Committee then stated that it does not agree with legislatively mandating one particular method; and, that the department should have the responsibility, authority and flexibility to determine the methods and the resources necessary to successfully undertake the survey process.</p>	<p><u>Update:</u> Follow-up meeting held October 16, 2003.</p> <p>Feedback on the report due October 3, 2003.</p>	
<p>Other Business:</p> <ul style="list-style-type: none"> -Industrial Statistician Position -PWAC 	<p>Rich said that a recommendation to hire an Industrial Statistician had been made and that he was awaiting the Director's approval.</p>	<p><u>Update:</u> Position has been re-opened. New fill date projected for</p>	

<p>Recommendations on Budget Performance Mandates -Proposed Certified Payroll Policy</p>	<p>PWAC Recommendations on Budget Performance Mandates was discussed earlier and it was agreed at that time the Committee Members would meet with the Director regarding this issue.</p> <p>Rich passed out a draft proposed Certified Payroll Policy explaining that the department needed to establish an Administrative Policy in this area, stating that it was a work in progress and wanted the Committee to be aware that the policy was being developed. He explained how this draft policy differed from current practice. Requesting Certified Payroll by interested parties was discussed at length, with some committee participants suggesting that interested parties should be able to obtain Certified Payroll from Awarding Agencies rather than the department. Others felt this would create an undue burden on Awarding Agencies.</p> <p>It was agreed that there would be a work group established to work on developing the policy and that they would meet within 30 days. It was further suggested that prior to the work group meeting that the department meet with the Auditor's office.</p> <p>The work group will be made up of Rich Ervin and Cindy Hanson (Department Representatives), Paul Ingham and Miriam Israel Moses (Labor Representatives), Jim Justin and Randy Dubigk (Public Agency Representatives), Rick Slunaker and Kathleen Garrity (Business Representatives).</p>	<p>December 1, 2003.</p>	
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<p>Updates:</p> <ul style="list-style-type: none"> -PWIA Password System -Rules Review WAC 296-127-018 Job Order Contracting -Prevailing Wage Workshops 	<p>Rich informed the Committee that the PWIA Password System would not be instituted until the end of December due to some technical and scheduling problems.</p> <p>A draft of WAC 296-127-018 was distributed for the Committees review and comment. It was agreed that the draft would be e-mail to Committee Members. It was also suggested that the department meet with WACA and NAPA.</p> <p>Josh has previously advised that the department had met with U of W, General Administration and Chuck Moser regarding the proposed WAC amendments as a result of the Job Order Contracting legislation.</p> <p>The Committee was advised that two additional Public Work Workshops were scheduled October 6th in Tacoma and October 13th in Bellingham. The Committee also requested that a copy of the Power Point presentation be attached when the minutes were distributed.</p>	<p>Meetings are being scheduled with stakeholders.</p> <p>PWAC members were emailed a copy of the draft rules.</p>	
<p>Next Meeting:</p>	<p>The next PWAC meeting will be held in Tumwater December 18, 2003, from 9:00 AM to 11:30 in Room S117.</p>		